

# Stevenson High School Community Service Verification Form

(a separate form must be completed for each activity, excluding GIVE activities)

The following form should be completed **by the student** and signed by the individual verifying the activity.

I hereby certify that \_\_\_\_\_ has participated in the

**Name**

community service activity described below on \_\_\_\_\_

**Date(s) (mm/yy)**

for a total of \_\_\_\_\_ hours.

\_\_\_\_\_  
**Name and title of person verifying activity**

For verification purposes: \_\_\_\_\_

**Phone Number**

**Email Address (optional)**

Signature of person verifying activity: \_\_\_\_\_ (signature indicates approval)

Organization: \_\_\_\_\_

Description of community service performed:

I verify these hours meet the following definition of community service: Volunteer service beyond the confines of a traditional classroom that fosters civic responsibility for the benefit of the community. This service is non-paid, non-graded, non-punitive and occurs outside the school day.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Note:**

- **Submitting this verification sheet to the Community Service Coordinator does NOT guarantee the hours indicated will automatically be applied to the total for the student.**
- **Please review all guidelines pertaining to the acceptable community service hours and verify any questions with the Community Service Coordinator or see Community Service Webpage.**
- **It is the student's responsibility to submit verification of hours along with the application the last day of school before spring break of the year graduating.**

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For Office Use Only

Hours accepted: \_\_\_\_\_ Date: \_\_\_\_\_

Community Service Coordinator Signature